Welcome to Online & Continuing Education

The Division of Online & Continuing Education at Weber State University is here to serve you! Our mission is to extend lifelong learning opportunities beyond the traditional campus. Whether your educational goal is to take a writing class, start a small business or finish your degree, we provide the classes you need close to where you live and work at times that fit your busy life.

With campuses in Ogden and Layton, centers in Roy, Farmington, Clearfield and Morgan, and our Community Education Center in central Ogden, we are always just around the corner. You don’t even have to leave home to take classes through WSU Online, with courses and full degrees offered anywhere, day or night.

So never stop learning — we’ve got something for everyone in our new spring 2019 class schedule.

Sincerely,
Bruce Davis, Ph.D.
Dean of Online and Continuing Education
WATERCOLOR TECHNIQUES

BRADLEY CLARK
Learn how to watercolor landscapes, abstract and still life paintings with a variety of materials, properties and techniques. You must provide your own materials (see weber.edu/communityed for list).

T | Feb. 12–March 12 | 7–9 p.m. | $79
Center for Continuing Education, Clearfield

WILDLIFE PHOTOGRAPHY

GARY STEWART
A good wildlife photograph can be breathtaking. Learn the basics of how to capture visually stunning wildlife photographs, interact with fellow photographers and participate in a field trip. Course will include three lecture classes and an outdoor Saturday photo shoot.

W | Feb. 13–27 | 7–8:30 p.m. | $79
Center for Continuing Education, Clearfield

ADVANCED ILLUSTRATION TECHNIQUES

JOSHUA PETERSEN
Strengthen your illustration skills in traditional and digital art as you work with the instructor on a focus area of your own choosing, with possibilities including children’s books, graphic novels, character design, original style, marketing your art to online clients or portfolio building. Ages 16+. Class skips March 9.

S | Feb. 23–April 20 | 6–8 p.m. | $95
Ogden campus

LOGO DESIGN

ALISHA JOHNSON
Learn the basics of original logo design, including software and drawing skills and developing effective visual concepts for logos.

W | March 6–April 3 | 6–8 p.m. | $69
Center for Continuing Education, Clearfield

BASIC DRAWING

CHRIS BODILY
Explore the fundamentals of drawing, including shape, lines, values, composition and construction. Perfect for beginners — no experience necessary.

Th | Feb. 21–March 28 | 6–8 p.m. | $45
Center for Continuing Education, Clearfield

INTRO TO MODERN EMBROIDERY

DANIELLE SUSI
Learn a variety of introductory and complex stitches and embroidery techniques, gain insight into the history and social implications of embroidery, and learn about contemporary artists working in the medium. Supplies provided.

T | Feb. 19–March 5 | 6–8 p.m. | $69
Weber State Farmington Station

CAKE DECORATING I: BUILDING BUTTERCREAM SKILLS

HEATHER MILLER
Learn a variety of basic buttercream decorating skills as well as how to make buttercream icing and use decorating supplies. You must provide your own supplies (see weber.edu/communityed for details).

T, Th | Feb. 26–March 7 | 6–8 p.m. | $59
Center for Continuing Education, Clearfield

CAKE DECORATING II: FLOWERS & CAKE DESIGN

HEATHER MILLER
For students who have some experience with cake decorating or have completed Cake Decorating I. Learn how to use royal icing and more advanced cake-decorating techniques and tools. You must provide your own supplies (see weber.edu/communityed for details).

T, Th | March 19–28 | 6–8 p.m. | $59
Center for Continuing Education, Clearfield

CAKE DECORATING III: FONDANT & GUM PASTE

HEATHER MILLER
Expand your cake-decorating skills as you learn how to handle, store, paint, tint and create decorations with fondant and gum paste. You are responsible for purchasing your own supplies (see weber.edu/communityed for details).

T, Th | April 9–18 | 6–8 p.m. | $59
Center for Continuing Education, Clearfield

UKRAINIAN EGG DECORATING

ANNELI BYRD
Learn to make beautiful Ukrainian eggs to gift for any special occasion. This traditional craft is easy to learn and produces lovely results. All supplies provided and some holiday designs will be available.

T | April 4 | 6–9 p.m. | $55
Ogden campus

weber.edu/CommunityEd | 801-626-6600
JEWELRY MAKING WORKSHOP
RENE VENEGAS
Learn the history, fundamentals and techniques of making silver and gold jewelry. Draw and design jewelry, and make a ring, necklace or pair of earrings. Visit weber.edu/communityed for information on buying silver and stones for the class.
Th | April 11–25 | 6–8 p.m. | $79
Ogden campus

INTERMEDIATE DIGITAL PHOTOGRAPHY
RICK EGAN
For those with some experience with digital photography, learn more about your camera’s capabilities and explore manual settings to take beautiful photographs. Also learn how to streamline your editing process. One Saturday or evening photoshoot will be arranged in class. Bring your camera.
T | March 19–April 9 | 6–8 p.m. | $69
Weber State Farmington Station

BEGINNING CALLIGRAPHY
JENICE JONES
Learn the art of hand lettering and practice layout basics, spacing, pen angle and more as you create a variety of beautiful projects with markers, graphite and broad-edge dip pen.
T | March 19–April 23 | 6:30–8:30 p.m. | $89
Ogden campus

ADVANCED CALLIGRAPHY
JENICE JONES
Move from the basics to more advanced techniques as you refine your calligraphy skills and explore other areas of this specialized art.
Th | March 21–April 25 | 6:30–8:30 p.m. | $89
Ogden campus

One Stop Shop
Shop, work out and take classes while keeping the same parking spot. (Plus, you never know who you’ll run into at Weber State Farmington Station.)

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* Class dates, locations and times are subject to changes or cancellation. Visit weber.edu/communityed for the latest schedules.
COMPUTER BASICS (ENGLISH-Spanish bilingual)

GEORGE BAZAES (ENGLISH-Spanish bilingual)
Master computer basics in a fun environment. Using Microsoft Office programs, learn to make spreadsheets, slideshows and documents. Empower yourself as you learn how to search for information, download files and organize them into folders.

T | March 5–26 | 6–8 p.m. | $35
Ogden Campus

MICROSOFT POWERPOINT (ENGLISH-Spanish bilingual)

GEORGE BAZAES
Learn the skills you need to create professional, captivating PowerPoint presentations. You will learn how to format and organize slides, use animations and graphics, work with diagrams, tables and charts, add multimedia and SmartArt, and more.

W | March 13–20 | 6–8 p.m. | $35
Ogden Campus

EASY INTRO TO COMPUTERS/FACIL INTRODUCCION A LAS COMPUTADORAS (ENGLISH-Spanish bilingual)

GEORGE BAZAES
Master computer basics in a fun environment. Empower yourself as you learn Microsoft Office fundamentals and how to use email, write letters and prepare a budget. Classes available in English and Spanish. Enroll early to reserve your spot.

Fácil Introducción a Computadoras
Aprenda a dominar el uso básico de la computadora en un ambiente divertido. Adquiera nuevas capacidades mientras aprende el uso fundamental de Microsoft Office y a usar el correo electrónico. Clases disponibles en Inglés y Español. Apúntese lo antes posible para reservar una plaza.

M | April 8–29 | 6–8 p.m. | $35
Community Education Center, Ogden

INTRO TO MICROSOFT EXCEL (ENGLISH-Spanish bilingual)

GEORGE BAZAES
Learn how to use Microsoft Excel effectively for any project. In this course you will use the necessary tools to organize information, use mathematical formulas, graphics, macros and much more. Some exposure to Excel is recommended, but all skill levels are welcome. Experienced instructor is English-Spanish bilingual.

Aprenda a usar Microsoft Excel de forma efectiva para cualquier proyecto. En este curso aprenderá a utilizar las herramientas necesarias para organizar información, usar fórmulas matemáticas, gráficos, macros y más. Se recomienda tener una pequeña base de conocimiento de Excel, pero cualquier nivel es bienvenido. Instructor bilingüe Español-Inglés.

W | April 24–May 8 | 6:30–8:30 p.m. | $39
Ogden Campus

INTRO TO QUICKBOOKS (DESKTOP)

JAUNETT PORTER
Learn how to use QuickBooks on desktop to manage your home or small business finances. Learn how to create company, customer and vendor files; manage payments and invoices; and generate reports. You will also learn general accounting terms and principles, and how to handle special transactions.

T | April 23–May 14 | 6–8 p.m. | $79
Ogden campus

TAKE YOUR CAREER TO THE NEXT LEVEL

PROFESSIONAL DEVELOPMENT

Social Service Worker Licensing Courses
Social Welfare Policy Jan. 7–March 1, 2019
Social Work Practice Methods March 11–April 26, 2019
See weber.edu/ssw for details.

Online Paralegal Certificate Course
January 14–April 26, 2019
March 11–June 21, 2019

Dental Auxiliary Radiology Training (DART)
March 3, 2019
June 1, 2019
September 7, 2019
December 7, 2019

CUSTOMIZED TRAINING
We have extensive public and private resources available for organizations to meet any training issues they face. All of our training programs can be customized by content and format to fit your organization’s individual environment.

Learn more at weber.edu/professional

weber.edu/CommunityEd | 801-626-6600

REGISTRATION REQUIRED, SIGN UP TODAY
INTRO TO MICROSOFT OFFICE (ENGLISH)  
SHERRI MELTON  
Learn computer basics — including how to use email, browse the Internet and use Microsoft Word, Excel and PowerPoint — in a fun environment. Seating is limited, so enroll early to reserve your spot.

W | April 17–May 8 | 6–8 p.m. | $45  
Center for Continuing Education, Clearfield

INTRO TO MICROSOFT OFFICE (ENGLISH-SPANISH BILINGUAL)  
GEORGE BAZAES  
Learn how to use email, browse the Internet, protect your personal information, install new software and use Microsoft Office programs. Enroll early to reserve your seat.

Aprende a usar el correo electrónico, a buscar información en Internet, a proteger su información personal, a instalar nuevos programas, y los esenciales de MS Office.

W | May 15–June 5 | 6–8 p.m. | $45  
Community Education Center, Ogden

SIMPLY CODING  
SETH IORG  
Learn to code using HTML5, CSS3, Bootstrap, GitHub, Java, Javascript, Python and Swift. Advance through four levels of coding classes at your own pace, and create an online portfolio to use for future school and employment, or simply enjoy using your new skills to develop a website, create Minecraft mods and more.

At your own pace | Online | $99  
Sign up at continue.weber.edu/communityed

HOW TO NAVIGATE & USE YOUR IPHONE  
AARON NYBO  
Learn the basics of using your iPhone, including how to set up your phone, make calls, text, take and share photos, browse the Internet, download and use apps, and navigate your settings.

W | March 20–27 | 6–8 p.m. | $39  
Center for Continuing Education, Clearfield

HOW TO NAVIGATE & USE YOUR ANDROID  
SPENCER HARSTON  
Learn the basics of using your Android phone, including how to set up your phone, make calls, text, take and share photos, browse the internet, download and use apps, and navigate your settings.

W | April 3–10 | 6–8 p.m. | $39  
Center for Continuing Education, Clearfield

START YOUR CAREER IN LAW ENFORCEMENT

GET REGISTERED

MODULE 1  
Auxiliary/Special Function Officer (SFO) and Basic Correction Officer (BCO)

MODULE 2*  
Law Enforcement Officer (LEO)

CHOOSE DAY OR EVENING

DAYTIME COMBINED PROGRAM (MODULES 1 & 2)  
Registration open April 1–June 28, 2019  
Classes run Aug. 5–Dec. 3, 2019

EVENING PROGRAM (MODULE 1)  
Registration open April 1–July 5, 2019  
Classes run Aug. 12–Dec. 21, 2019

*Module 1 is a prerequisite for this class.

MAKE A DIFFERENCE IN YOUR COMMUNITY  
In as little as five months, Weber State’s Police Academy can prepare you for a lifelong career in law enforcement.

Learn more at weber.edu/PoliceAcademy

CREDIT SCORE BASICS  
JULIE WRIGHT  
Learn how to check your own credit and get a free credit report, what affects your credit, and how to have excellent credit scores. This fun and informative class will walk you through the steps to understanding the mysteries of credit.

W | March 20–27 | 6–8 p.m. | $29  
Community Education Center, Ogden

INTRO TO MICROSOFT OFFICE (ENGLISH)  
SHERRI MELTON  
Learn computer basics — including how to use email, browse the Internet and use Microsoft Word, Excel and PowerPoint — in a fun environment. Seating is limited, so enroll early to reserve your spot.

W | April 17–May 8 | 6–8 p.m. | $45  
Center for Continuing Education, Clearfield
**FITNESS & OUTDOORS**

**BALLROOM/LATIN/SWING DANCE**
*MARGENE ANDERSON*
Fun date-night activity! Learn simple, stylish moves and have more fun at parties, weddings, cruises and social dance events. Be comfortable and confident on the dance floor! Taught by Margene Anderson, a highly-trained professional ballroom, Latin, swing and salsa instructor with 33 years of experience. You’ve always wanted to, so come join the fun! Call Margene at 801-544-1339 with any questions. Partners are required, and both must register at the same time.

T | March 12–April 2 | 6:30–8:30 p.m. | $75 per couple
Location TBD
Visit weber.edu/communityed for details.

| T | March 12–April 2 | 7:30–9 p.m. | $75 per couple
| Location TBD
Visit weber.edu/communityed for details.

**FLY TYING BASICS**
*CHRIS BAILEY*
Learn fly tying from world-renowned angler Chris Bailey. You will learn how to tie the fly patterns consistent with local rivers, including basic pheasant tails, caddis, hopper patterns, wooly bugger, mosquitoes and streamers. Find a supply list at weber.edu/communityed. Class skips March 5.

T | Feb. 12–March 19 | 6:30–8:30 p.m. | $89
Weber State Farmington Station

**BICYCLE BASICS**
*JEFF STUART*
Learn proper bicycle fit and how to do routine adjustments, basic repairs and simple maintenance on your bicycle. Expand your skills so you can have a safer, more enjoyable cycling experience.

T | March 12 | 6–7:30 p.m. | $75 per couple
Location TBD
Visit weber.edu/communityed for details.

**INTRO TO CHINESE DANCE**
*XIACUI LI*
Learn the basic steps and movements of this ancient art form as you delve into Chinese culture, traditions and history. Using meditative breathing and rhythmic energy in this low-exertion exercise, strike a balance between meditation and emotion. All ages and skill levels welcome.

Th | March 14–April 11 | 6–7:30 p.m. | $49
Community Education Center

**AUTO MAINTENANCE & AWARENESS**
*BLAIR NEWBOLD*
Learn basic maintenance for your vehicle so you can save money, navigate the auto repair world and understand how, when and why you should care for your car.

S | Feb. 23 | 9 a.m.–noon | $49
Ogden campus

**BEAR RIVER MIGRATORY BIRD REFUGE**
*JOHN BELLMON*
Join us at the Bear River Migratory Bird Refuge, visit the visitor’s center and marshes, and learn about the plants and animals of the refuge. Bring a camera, binoculars or both (optional), and your own lunch. Board bus at Hurst Center on Ogden Campus.

S | March 16 | 9 a.m.–2 p.m. | $49
Bear River Migratory Bird Refuge, Farmington Bay

**BIRDING ALONG THE WASATCH**
*JOHN BELLMON*
For new and experienced bird-watchers alike, learn tricks to identify birds by sight and sound. Class will include one indoor and two outdoor sessions — you must be able to walk a considerable distance outdoors.

S | March 30–April 13 | 9–11 a.m. | $69
Ogden Campus

**BEAR RIVER MIGRATORY BIRD REFUGE**
*JOHN BELLMON*
Join us at the Bear River Migratory Bird Refuge, visit the visitor’s center and marshes, and learn about the plants and animals of the refuge. Bring a camera, binoculars or both (optional), and your own lunch. Board bus at Hurst Center on Ogden Campus.

S | March 16 | 9 a.m.–2 p.m. | $49
Bear River Migratory Bird Refuge, Farmington Bay
HEALTHY LIVING

BOTANICAL BEAUTY: HOMEMADE FACIALS

RACHAEL BUSH
Learn to exfoliate, moisturize, and deal with sunspots and other common blemishes using all-natural, easy-to-find ingredients. Practice in class, and take home recipes for a variety of skin treatments. Bring a washcloth, face towel and bandana or hair tie.

S | Feb. 23 | 10 a.m.–12:30 p.m. | $69
Ogden campus

BOTANICAL BEAUTY FOR EVERY BODY

RACHAEL BUSH
Learn how to make sunblock and balms to treat rashes and bruises. Recipes are formulated for all skin types, with vegan options available upon request, and use natural ingredients. Infuse oil with herbs, make a colloidal solution and learn the skills to make products at home.

S | April 6 | 10 a.m.–1 p.m. | $69
Ogden campus

COOKING FOR THE HEALTH OF IT (SERIES OF 4)

INSTRUCTOR VARIES
This four-session, hands-on cooking series includes Mediterranean Diet Food Preparation, Sushi Social, Cooking Under Pressure, and Anti-inflammatory Cooking. Registration is $60 per session or $220 for all four classes.

F | Feb. 15–March 8 | 6–8 p.m. | $60/session or $220/four sessions
Weber State University Davis

MEDITERRANEAN DIET FOOD PREPARATION

WILLIAM SOULE
Learn the basics of the Mediterranean diet and its health benefits. Make simple, healthy recipes in class and take home new skills and ideas.

F | Feb. 15 | 6–8 p.m. | $60
Weber State University Davis

ANTI-INFLAMMATORY FOOD PREPARATION

JANNA TROVATO
Prepare a meal and learn about the definitions, benefits and common foods of an anti-inflammatory diet for those who suffer from chronic inflammation.

F | March 1 | 6–8 p.m. | $60
Weber State University Davis

SUSHI SOCIAL

MONICA ROMNEY
Learn how to prepare your own sushi, sticky rice and wasabi, and analyze the nutritional profile of the food you prepare. Take home recipes to share with your friends and family.

F | Feb. 22 | 6–8 p.m. | $60
Weber State University Davis

COOKING UNDER PRESSURE

HEIDI JENKINS-COSTELLO
Learn how to save time and eat healthier using a pressure cooker. Learn the basics of pressure cooking and take home delicious, healthy recipes.

F | March 8 | 6–8 p.m. | $60
Weber State University Davis

LATIN AMERICAN CUISINE

VARIOUS INSTRUCTORS
Come prepared to sample traditional Latin American foods prepared by experts. Explore tastes, traditions, music and photography from Chile, El Salvador, Mexico and Peru.

F | Feb. 22–March 15 | 6–8 p.m. | $79
Community Education Center, Ogden
AWESOME GARDENER CERTIFICATE SERIES

MINDY MORTENSEN
Learn how to be an awesome gardener with this four-class series: Soil Prep to Harvest, Design your Own Backyard Paradise, Organic Gardening & Permaculture, and Greenhouse Gardening. Complete at least three classes to earn your Awesome Gardener Certificate, or take all four for the same price.

W | Feb. 6–April 24 | 6:30–8:30 p.m. | $148
Community Education Center, Ogden

GREENHOUSE GARDENING

MINDY MORTENSEN
Experience the joy of starting seedlings and raising plants in your own greenhouse. Learn how to find the proper equipment to set up your greenhouse, choose plants and seeds, create a good growing environment, control pests and nurture your garden.

W | February 6–13 | 6:30–8:30 p.m. | $39
Community Education Center, Ogden

CONFLICT RESOLUTION FOR EVERYONE

HAILEY GILLEN HONE
This course provides participants with practical skills and knowledge to better approach and manage conflict. Participants will gain a better understanding of conflict management across a wide variety of contexts, including interpersonal, organizational, group and cultural.

W | March 13–27 | 6:30–8:30 p.m. | $35
Center for Continuing Education, Clearfield

SOIL PREP TO HARVEST

MINDY MORTENSEN
Learn the basics from a professional botanist, Mindy Mortensen. Learn about the best varieties, when to plant, how to improve your soil, and natural ways to conserve water and resist insect damage to create a truly beautiful and productive garden.

W | Feb. 20–March 6 | 6:30–8:30 p.m. | $55
Community Education Center, Ogden

DESIGN YOUR OWN BACKYARD PARADISE

MINDY MORTENSEN
Design a beautiful custom landscape for your backyard and learn design basics, drawing to scale, software options and plant types.

W | March 13–27 | 6:30–8:30 p.m. | $55
Community Education Center, Ogden

ORGANIC GARDENING & PERMACULTURE

MINDY MORTENSEN
Learn how permaculture gardening mimics patterns in nature to create a self-sufficient, easy-to-maintain garden. Transform how you garden, landscape and grow your food.

W | April 10–24 | 6:30–8:30 p.m. | $55
Community Education Center, Ogden

Empower Yourself and Your Students
Educator Professional Development

MINDFULNESS IN THE CLASSROOM

JAN. 23–APRIL 24, 2019
4:30–5:20 p.m.
Learn mindfulness practices (including yoga) for the classroom to create a more peaceful learning experience for students, especially those with stress, anxiety and behavioral challenges.

MINDFULNESS AND SELF-COMPASSION FOR TEACHERS

JAN. 23–APRIL 24, 2019
5:30–7:10 p.m.
Learn research-based techniques to help you change your own thought processes and manage your behavior to create a positive teaching and learning environment that leads to higher student outcomes.

*Although these classes are geared towards educators, non-educators are welcome.

The Skills You Need for Your Classroom
Learn mindfulness skills to empower yourself and your students to create a peaceful, positive learning environment.

Learn more at weber.edu/professional/teachertraining
EBAY FOR PROFIT & FUN
CRAIG LAROCCO
Learn about tips and trends for running a successful online business, how and where to find merchandise to sell, and how to create quality listings. Please come to class with PayPal and eBay accounts already set up.

W | April 3–17 | 6–8 p.m. | $55
Center for Continuing Education, Clearfield

BEGINNING BEEKEEPING
RICHARD HOMER
Learn about different bee species and the essentials of beekeeping, including equipment management, buying bees and getting them settled, feeding your bees, hive inspection and more.

M | Feb. 11–25 | 6:30–8:30 p.m. | $59
Center for Continuing Education, Clearfield

ADVANCED BEEKEEPING
RICHARD HOMER
If you already have beehives, review fundamentals and learn advanced tactics to help your colonies thrive. Learn how to identify dangers to your hive, control swarms, requeen, increase honey production and more.

W | Feb. 13–27 | 6:30–8:30 p.m. | $59
Center for Continuing Education, Clearfield

ASTRONOMY: USING A TELESCOPE
STACY PALEN
Learn how to assemble, use and care for a telescope. Telescopes will be provided, and no prior experience is necessary.

W | Feb. 13–27 | 6–8 p.m. | $59
Ogden Campus

GREAT, SWELL & PEDAL: A CRASH COURSE FOR THE CHURCH ORGANIST
RULON CHRISTIANSEN
Learn how to make the most of your organ music and create prelude music from hymns. This class will also cover pedal technique, useful music and expressive playing.

S | Feb. 16 | 10 a.m.–4 p.m. | $69
Ogden Campus

ORGAN PLAYING II
RULON CHRISTIANSEN
Delve into advanced organ playing with plenty of examples and lots of hands-on opportunities.

S | Feb. 23 | 10 a.m.–4 p.m. | $69
Ogden Campus

BEGINNING GUITAR
BRIAN NIELSEN
Learn the basics of reading music, finger-style guitar and other fundamentals that will help you begin the adventure of playing guitar.

T | Feb. 19–April 2 | 6–8 p.m. | $99
Ogden Campus

REAL CSI I
JOHN SOUTH
Get a real-life glimpse into the history of crime scene investigation, and learn how it is different from how it is portrayed on television. Learn about securing a scene and basic forensics, and participate in a mock crime-scene investigation. Ages 16+.

W | March 6–27 | 6–8 p.m. | $49
Ogden Campus

GUITAR II
BRIAN NIELSEN
Take your guitar skills to the next level as you continue to refine your fundamentals, finger style and other skills.

T | May 14–June 25 | 6–8 p.m. | $99
Ogden Campus
Online Computer Literacy Courses

Weber State University now offers six online, self-paced courses for you to expand your computer literacy skills. You will have unlimited access to video-based instruction and work-based projects and assessments. You can start and finish each course at your own pace within a six-month window.

**CLC 0100 | USING A COMPUTER | $59**
You will learn how to use computers, email and operating systems. You will also learn basic components of Windows, the Internet, file and folder management, information security, ethics and international computer issues.

**CLC 0101 | DOCUMENT CREATION | $79**
You will learn basic skills in Microsoft Word including creating, editing and retrieving documents; copying, pasting and formatting text; inserting and placing graphics; spell checking, saving and printing documents; and creating and editing tables and basic table formulas.

**CLC 0102 | SPREADSHEET CREATION | $89**
You will learn the basic tools you need to use and understand Microsoft Excel. You will learn to create, enter and format data in a spreadsheet. You will also change and format information, understand AutoSum, enter and copy functions, and know basic formulas for percentage and markup. You will also create graphs and format charts to represent spreadsheet data.

**CLC 0103 | PRESENTATION CREATION | $69**
You will learn the basics of Microsoft PowerPoint including how to create presentations and use design templates and elements like titles, bulleted lists, clipart and animated GIFs. Students also will learn how to modify presentations by adding slides, formatting text and adding animation effects, movie and audio clips and data charts. We will focus on slide design and animating slide elements.

**CLC 0202 | ADVANCED SPREADSHEET CREATION | $99**
You will develop your Microsoft Excel skills by learning to format tables, enhance and print charts and maps, use advanced functions and use Excel to manage multiple files and worksheets. You will learn how to create a database, extract records from the database, set up macros to automate repetitive tasks and set up pivot tables that allow you to analyze data from different views.

**CLC 0203 | ADVANCED PRESENTATION CREATION | $89**
You will learn how to modify an existing presentation using bullets, format painter, master slides and style checker. You will also learn how to incorporate images like clipart, bitmap and vector graphics, draw objects and apply a template and color scheme. You will also learn how to save presentations as webpages and package a presentation for CD.

Visit weber.edu/CLCregistration to get started!

Social Service Worker Licensing Courses

**SOCIAL WELFARE POLICY | $335**
This professional development course is designed for non-social work majors who have or wish to have experience in the delivery of social services. The history, mission, philosophy and human service aspects used in the development of social welfare policy will be covered. Examples of social, public and social welfare policy will be identified and studied. Knowledge of local, state and federal legislation, professional organizations, and membership organizations will assist in review of lobbying, funding and implementation practices used in meeting human service needs. Methods for the political and organizational analysis of processes and policy will be covered.

M | Jan. 7–March 1 | 5:30–8:10 p.m. Ogden Campus

**SOCIAL WORK PRACTICE METHODS | $335**
This professional development course is designed for non-social work majors who have or wish to have experience in the delivery of social services. Using an ecological and generalist approach to social work practice at the individual, family, group, organization and community levels, this course provides training in a planned client change process and considers social work roles at various levels. A significant focus of this course is the study of the application of key values and ethical principles, as defined by the National Association of Social Workers, to professional practice and the resolution of ethical dilemmas. The course also includes content on the evaluation of practice and programs.

M | March 11–April 26 | 5:30–8:10 p.m. Ogden Campus

Register at weber.edu/ssw
**FIND A GREAT JOB (ENGLISH)**

AMELIA WILLIAMS

Learn how to find meaningful employment and gain skills employers are looking for. This course will cover employment etiquette and employer expectations, as well as how to job hunt. Classes are available in English and Spanish.

Th | March 7–14 | 6–8 p.m. | $25
Community Education Center, Ogden

**RÉSUMÉ/COVER LETTER WRITING (ENGLISH)**

AARON ROBERTS

Learn how to write an effective résumé and cover letter for potential employers.

Th | March 21–28 | 6–8 p.m. | $25
Community Education Center, Ogden

**COMPUTER BASICS (ENGLISH-SPANISH BILINGUAL)**

GEORGE BAZAES

Master computer basics in a fun environment. Using Microsoft Office programs, learn to make spreadsheets, slideshows and documents. Empower yourself as you learn how to search for information, download files and organize them into folders.

T | March 5–26 | 6–8 p.m. | $35
Ogden Campus

**MICROSOFT POWERPOINT (ENGLISH-SPANISH BILINGUAL)**

GEORGE BAZAES

Learn the skills you need to create professional, captivating PowerPoint presentations. You will learn how to format and organize slides, use animations and graphics, work with diagrams, tables and charts, add multimedia and SmartArt, and more.

W | March 13–20 | 6–8 p.m. | $35
Ogden Campus

**ESL CLASSES — UPGRADE YOUR ENGLISH SKILLS**

A placement exam is required prior to enrollment in any of the ESL classes. Please contact the Community Education Center at 801-626-7911 to register and pay the $10 placement exam fee.

Following the placement exam, students are placed into an appropriate ESL class based on skill level: Level Pre-A, A, B or C. Registration and payment are required prior to the first day of class.

Cost | $100 (plus a $35 textbook fee)

“This is not a beginning ESL program.

**Call 801-626-7911 to set up a placement exam!**

**INTERVIEWING SKILLS (ENGLISH)**

JACOB WILKEY

First impressions are everything. Learn how to interview to impress. Classes are available in English and Spanish.

Th | April 4–11 | 6–8 p.m. | $25
Community Education Center, Ogden

**INTRO TO MICROSOFT EXCEL (ENGLISH-SPANISH BILINGUAL)**

GEORGE BAZAES

In this course you will use the necessary tools to organize information, use mathematical formulas, graphics, macros and much more. Some exposure to Excel is recommended, but all skill levels are welcome. Experienced instructor is English-Spanish bilingual.

En este curso aprenderá a utilizar las herramientas necesarias para organizar información, usar fórmulas matemáticas, gráficos, macros y más. Se recomienda tener una pequeña base de conocimiento de Excel, pero cualquier nivel es bienvenido. Instructor bilingüe Español-Inglés.

W | April 24–May 8 | 6:30–8:30 p.m. | $39
Ogden Campus

**INTRO TO MICROSOFT OFFICE (ENGLISH-SPANISH BILINGUAL)**

GEORGE BAZAES

Learn how to use email, browse the Internet, protect your personal information, install new software and use Microsoft Office programs. Enroll early to reserve your seat.

Aprende a usar el correo electrónico, a buscar información en Internet, a proteger su información personal, a instalar nuevos programas, y las esenciales de MS Office.

W | May 15–June 5 | 6–8 p.m. | $45
Community Education Center, Ogden
The Community Education Center

Where you can:
- Take ESL classes
- Learn computer skills
- Rent space for gatherings
- Practice your English skills with Conversation Partners
- Get help enrolling at Weber State

...and more!

The mission of Community Education Center (CEC) Navigation Services is to provide quality one-on-one assistance to students interested in applying to college, completing the FAFSA and financial aid process, applying for private scholarships and arranging campus referrals. These services are provided by an experienced professional dedicated to creating a comfortable environment for students through the admissions and enrollment processes.

These services are made possible by the partnership between Weber State University's Community Education Center and Career & Technical Education programs.

Silvia Higueros
CTE Program Administrator
801-626-7963
silviahigueros@weber.edu
Bilingual Spanish/English

Find out more about WSU’s career and technical education programs: weber.edu/cte

Providing Enrollment Assistance for Summer and Fall Semester 2019!
LANGUAGE, CULTURE & TOURS

EASY SPANISH FOR TRAVELERS & TOURISTS I
GEORGE BAZAES
Learn the vocabulary you need to be comfortable speaking Spanish at an airport, tourist information desk or restaurant. Part one of two.

T | Feb. 26–April 2 | 6:30–8:30 p.m. | $59
Center for Continuing Education, Clearfield

EASY SPANISH FOR TRAVELERS & TOURISTS II
GEORGE BAZAES
Learn the vocabulary you need to be comfortable speaking Spanish at an airport, tourist information desk or restaurant. Part two of two.

T | April 16–May 21 | 6:30–8:30 p.m. | $59
Center for Continuing Education, Clearfield

WRITING

YOUNG ADULT & ROMANCE NOVEL WRITING
ALYSIA KNIGHT
Learn about dialogue, plot, character development and more as you explore ways to put your thoughts on paper and navigate the world of writing and publishing young adult romance novels. Though the focus of this workshop is romance writing, the content is applicable to all fiction. We will cover topics such as plot, character building, conflict, story arc, voice and branding.

M | Feb. 18–March 11 | 7–9 p.m. | $79
Center for Continuing Education, Clearfield

NOVEL WRITING & PUBLISHING
METTE IVE-HARRISON
Learn to navigate the world of novel writing and publishing. You will learn how to build characters, develop plot, write dialogue and create a world. By the end of class, you will have finished 50 pages of your novel and a proposal for the rest.

W | March 6–April 10 | 6:30–8:30 p.m. | $109
Ogden campus

WRITE YOUR LIFE STORY
RHONDA LAURITZEN
Engage readers with your life story and avoid common writing pitfalls. Learn how to get started, organize your project and storyboard to hit compelling emotional notes. Expect encouragement and find the spark of creativity that will help your life story shine.

T | Feb. 5–26 | 6–8 p.m. | $49
Center for Continuing Education, Clearfield

GRANT WRITING
JAMES TAYLOR
Learn how to write grants and secure important funding for your organization. This seminar will walk you through the steps of grant writing from beginning to end.

Th | March 7 | 6–8 p.m. | $65
Community Education Center, Ogden

BUDDHIST ETHICS & LIVING
MIKE MONSON
In this second of a two-part series about Buddhism, learn how to put Buddhism into practice day to day. One textbook is provided.

W | March 20–April 24 | 6:30–8 p.m. | $75
Community Education Center, Ogden

SAN FRANCISCO TOUR
RICHARD SADLER
Participants on this trip will explore the beginnings of the California Gold Rush and will visit the Muir Woods, Chinatown, museums and other historic sites in and around the San Francisco area.

March 5–9 | $1899
Visit weber.edu/communityed for details.

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14 REGISTRATION REQUIRED, SIGN UP TODAY | weber.edu/CommunityEd | 801-626-6600
### Classes by Location

#### Weber State University, Ogden Campus

<table>
<thead>
<tr>
<th>Location</th>
<th>Classes</th>
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<tbody>
<tr>
<td>775 University Park Blvd., Clearfield</td>
<td>- Advanced Beekeeping&lt;br&gt;- Beginning Beekeeping&lt;br&gt;- Cake Decorating I: Butter Cream Skills&lt;br&gt;- Cake Decorating II: Flowers &amp; Cake Design&lt;br&gt;- Cake Decorating III: Fondant &amp; Gum Paste&lt;br&gt;- Conflict Resolution for Everyone&lt;br&gt;- Easy Spanish for Travelers &amp; Tourists I&lt;br&gt;- Easy Spanish for Travelers &amp; Tourists II&lt;br&gt;- eBay for Profit &amp; Fun&lt;br&gt;- How to Navigate &amp; Use Your Android&lt;br&gt;- How to Navigate &amp; Use Your iPhone&lt;br&gt;- Logo Design&lt;br&gt;- Watercolor Techniques&lt;br&gt;- Wildlife Photography&lt;br&gt;- Write Your Life Story&lt;br&gt;- Young Adult Romance &amp; Novel Writing</td>
</tr>
<tr>
<td>3848 Harrison Blvd., Ogden</td>
<td>- Bicycle Basics&lt;br&gt;- Birding Along the Wasatch&lt;br&gt;- Botanical Beauty for Every Body&lt;br&gt;- Botanical Beauty: Homemade Facials&lt;br&gt;- Computer Basics (English-Spanish Bilingual)&lt;br&gt;- Criminal Profiling&lt;br&gt;- Digital Illustration&lt;br&gt;- Great, Swell &amp; Pedal: a Crash Course for the Church Organist&lt;br&gt;- Guitar II&lt;br&gt;- Intro to Microsoft Excel (English-Spanish Bilingual)&lt;br&gt;- Intro to QuickBooks (Desktop)&lt;br&gt;- Jewelry Making Workshop&lt;br&gt;- Microsoft PowerPoint (English-Spanish Bilingual)</td>
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#### Weber State University, Davis

<table>
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<tr>
<th>Location</th>
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<tbody>
<tr>
<td>2750 University Park Blvd., Layton</td>
<td>- Cooking for the Health of It (Series)&lt;br&gt;- Anti-Inflammatory Food Preparation&lt;br&gt;- Cooking Under Pressure&lt;br&gt;- Mediterranean Diet Food Preparation&lt;br&gt;- Sushi Social&lt;br&gt;- Intro to Computers (English-Spanish Bilingual)&lt;br&gt;- Find a Great Job (English)&lt;br&gt;- Grant Writing&lt;br&gt;- Interviewing Skills (English)&lt;br&gt;- Intro to Chinese Dance&lt;br&gt;- Intro to Microsoft Office (English)&lt;br&gt;- Intro to Microsoft Office (English-Spanish Bilingual)&lt;br&gt;- Latin American Cuisine&lt;br&gt;- Resume/Cover Letter Writing</td>
</tr>
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#### Weber State Farmington Station

<table>
<thead>
<tr>
<th>Location</th>
<th>Classes</th>
</tr>
</thead>
<tbody>
<tr>
<td>240 N East Promontory, Suite 300, Farmington</td>
<td>- Fly Tying Basics&lt;br&gt;- Intermediate Digital Photography&lt;br&gt;- Intro to Modern Embroidery&lt;br&gt;- Bear River Migratory Bird Refuge&lt;br&gt;- San Francisco&lt;br&gt;- Wasatch Front Art Museums</td>
</tr>
</tbody>
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#### Online

- Simply Coding

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Class dates, locations and times are subject to changes or cancellation. Visit [weber.edu/communityed](http://weber.edu/communityed) for the latest schedules and room numbers.

weber.edu/CommunityEd | 801-626-6600 | REGISTRATION REQUIRED, SIGN UP TODAY
FINISH YOUR DEGREE AT WEBER
Flexible Course DELIVERY OPTIONS

EVENING Work during the day or busy caring for your family? Weber State offers evening classes at multiple campus locations.

ONLINE From the comfort of your own home or your favorite coffee shop, you can earn your degree online. We have several fully online programs and hundreds of individual online classes to choose from.

INDEPENDENT STUDY These are online classes that can be started anytime; there’s no waiting for the next semester to start. You can breeze through classes in just a few weeks or take up to six months to finish.

ACCELERATED HYBRID Classes are completed in just seven weeks. With one night on campus per week, per class, you do the rest of the work online. It’s a great way to cruise through your general education requirements.

OFF CAMPUS Complete your general education requirements close to where you live and work! Weber has three centers that provide the classes you need: West Center (Roy), Farmington Station and Morgan Center. Enjoy free parking, convenient locations, morning classes and even student services such as testing. Check out the location nearest you to see what it has to offer!

Weber State University LOCATIONS

- **West Center**: Weber State West Center in Roy offers general education courses, a testing center, computer lab and advising support.
- **Center for Continuing Education**: The CCE provides businesses and residents a place to pursue personal and professional interests through training and continuing education. It is also the home of WSU’s Law Enforcement Academy.
- **Davis Campus**: WSU Davis in Layton is a full-service campus but on a smaller scale. Take a few courses or complete an entire degree. Day and evening classes available.
- **Community Education Center**: The CEC is for anyone looking to earn a degree. Our bilingual staff members are dedicated to helping underrepresented community members gain access to higher education.
- **Ogden Campus**: Ogden campus is WSU’s oldest and largest campus, offering day and evening classes.
- **Morgan Center**: The Weber State Morgan Center focuses on general education, concurrent enrollment courses and is an educational resource for Morgan, with a testing center and computer lab.
- **Farmington Station**: Weber State Farmington Station offers concurrent enrollment, general education courses, master’s and professional programs.

finishatweber.com